***PTO Board members present:***

*Rachel Schelb, President*

*Kate Boggs, Vice President*

*Jenna Wright, Communications*

*Tracy Aidinou, Parent Coordinator*

*Jamie Watson, Fundraising*

*\_\_\_\_\_\_\_\_\_\_\_*

*Jennifer Jaworski, Principal*

*Jessica Maus, Assistant Principal*

*Sandy Dinehart, Bookkeeper*

***Meeting Called to Order: 1:03pm***

**Welcome & Intros**

**Brief welcome**

**Introductions**

**Overview and vision** - our goal is to make the school even better by supporting the staff and connecting the families

**Call to Order / Robert’s Rules of Order**

**Calendar**

**Focus on placing major events on the calendar**

* *PTO Board meetings will remain on the second Monday of each month at 8:20am*
* *Quarterly general PTO assembly meetings to take place in the evenings: August, October, January  (primarily virtual)*
* *Proposed, Rachel Schelb*
* *Moved to approve, Tracy Aidinou*
* *Second, Jamie Watson*
* *In favor, all board members*
* *Passed*

***Year at a Glance Proposed Event Calendar/Review***

* *August 7th- Meet the Teacher (PTO table)*
* *August 10th - First Day of school/ Back to school Breakfast*
* *September 11th, Grandparents Day Breakfast*
* *Event Bright invitation*
* *Limit number due to space/ require RSVP with a deadline*
* *September, Spirit Night, location TBD*
* *October 27th – Fall Festival*
* *November-  Spirit Night, location TBD*
* *December 11-15th- Book Fair (PTO volunteers)*
* *December 14th- Cookies with Santa*
* *January 25th- Change Grandparents Bingo night, to an open family bingo night with “General Assembly” meeting prior*
  + - *Fundraising event*
    - *Provide opportunities for upcoming event sign up.*
* *February 16th- Run for Funds*
  + *PTO will provide popsicles (order from cafeteria)*
* *February 29th- Reading Under The Stars,*
  + - *Add some fundraising element to event*
    - *Expand the event to become even better as a school “signature event”*
* *April- Spirit Night, location TBD*
* *May- Spirit Night, suggested Papa John's Delivery Night TBD*
* *Additional ideas of a Winter Break Spirit Event, Spring Break Spirit Event, and providing staff lunch in December and May (Teacher Appreciation) were also discussed and the lunches were included in plans*

*PTO Board Discussed support of the calendar of events for 2023-2024 school year. TBD events/details will be discussed as the events near and committees are formed.*

**Discuss spirit night options**

* *Spirit nights at local businesses, once a month*
  + - *Culvers*
    - *Center Ice*
    - *Main Event*
    - *Chick-Fil-A*
    - *Whit’s Frozen Custard*
* *District suggested (shared by Sandy) that 10% of fundraising goes to principals' funds*
  + *Principal’s Fund is used to provide various things including staff support throughout the year*
* *Proposed, Rachel Schelb*
* *Moved to approve, Tracy Aidinou*
* *Second, Kate Boggs*
  + - *In favor, all board members*
    - *Passed*

**Begin discussions on additional event possibilities**

***Upcoming/BOY Fundraisers:***

* *August- Main Event Spirit Night, August 10th 4pm-7pm*
* *Box Tops - year round*
* *Mabel's Labels Fundraiser*
* *Can be year-round*
* *Check sent to school when give back reaches $50*
* *Will be posted/shared on PTO/PVES social media*
* *Email can be sent to families*
* *Information put in Kindergarten Camp packets*

**Budget**

**Treasurer’s Report / Discuss current balance**

***Treasures Report, Sandy Dinehart***

* *Ending May 8, 2023 - $2,571.81*
* *Balance as of June 9, 2023- $2,024.18*
  + *Culver’s check - minus the spinning wheel profits - has not come in yet*

**Set budget goal**

**Set tentative amounts for each event**

***Setting/Approving Budget Goal***

* *Back to School Breakfast $100*
* *Grandparent Breakfast $400*
* *Fall Festival $2,500*
* *Cookies Santa $500*
* *Bingo Night $400*
* *Run for Funds Popsicles $250*
* *Reading Under The Stars popcorn/lemonade $200*
* *Teacher Appreciation $500*
* *December Lunch (Pizza Pie) $250*
* *May Lunch (Teacher Appreciation) $500*
* *All Pro Dads Breakfast $200*
* *End of year, PTO Gives back week $600*
* *Motion for event budget approval:*
* *Proposed, Rachel Schelb*
* *Moved to approve, Tracy Aidinou*
* *Second, Jenna Wright*
* *In favor, all board members*
* *Passed*

**Parent Involvement/Outreach**

**Discuss ideas for engaging guardians**

**Social Media / Communications Ideas**

**Three-prong approach**

**Incoming/new families**

***Summer Parent Communications (Event/Parent Connection)***

* *Shared ways to engage PVES families over the summer*
* *Discussed guidelines for PTO communication*
* *Paper copies made and in teacher mailboxes the Monday for*

*Wednesday Red Communication Folders*

* *Social Media posts can be sent to Mrs. Maus to be shared on the*

*schools FB page*

* *Information also included in school emails, newsletters and school*

*website*

**PTO Shirts**

* Reach out to Danielle for information/pricing
* Board will revisit/discuss at July meeting

**School Support (Parent Coordinator)**

**Class Parents** - will be addressed in July meeting due to time constraints

**Mystery Readers** - will be addressed in July meeting due to time constraints

**Additional Ideas**

* Discussed roles of grade level (staff) liaisons
* Discussed ideas to bring to grade level teams on how PTO can support BOY and beyond
* BOY- help with getting Red Communication Folder filled for students
* Will follow up with staff at August meeting for input of ideas

**Meet The Teacher** - will be addressed in July meeting due to time constraints

**Back To Schoo**l - will be addressed in July meeting due to time constraints

**Set Date for July meeting - all parents welcome**

July PTO Meeting date set for **July 13th at 2:00pm,** in-person meeting will meet in HUB at PVES

**Additional/Specific talking points for July meeting:**

* Back to school /Meet the Teacher
* First Day of School Parent Breakfast
* School Support/Class Parents
* Main Event Fundraiser
* PTO Shirts

**Meeting ended: 3:00pm**