

**Pine View Elementary School
Parent Teacher Organization (PTO)
Meeting Minutes**

May 8, 2023

Attendees:

- Jennifer Jaworski, Principal
- Jessica Maus, Asst. Principal
- Erica Owen, PTO President
- Jamie Watson, PTO Vice President
- Beth Byrd, PTO Communications
- Devin McFadden, PTO Recording Secretary
- **Teachers and parents in attendance – THANK YOU !!** Rachel Schleb, Katelyn Boggs, Karen Paige, Due Pin Chow, Karen Turman, Lisa Harris, Jessica Emmerth, Elizabeth Beck, Edna Rosado, Jenna Wright, Tracy Aidiniou and Jennelle Sherman

Thank you to Katie Moats for providing breakfast

Call to Order / Robert's Rules of Order

Approve minutes from the last meeting: The April meeting minutes were reviewed by attendees.

Meeting minutes can be found on the school website PTO > Board Minutes

Link: https://pves.pasco.k12.fl.us/?page_id=5434

Treasurer's report

Opening Balance (from 4/10/23) \$2,742.38

Plus Receipts thru 5/5/2023	\$497.70
Close out PVES Non-Consolidated Acct	\$488.00
Club Dues	\$9.70

Less Expenses thru 5/5/2023:	\$668.27
EOY Ice Cream Social	\$213.75*
Tijuana Flats Staff Appreciation	\$279.95
Walmart Staff Appreciation	\$174.57

Ending balance as of 5/8/23 \$2,571.81

*Has not been invoiced yet

Not included above are the Five Below funds raised of \$119.40 and the 5th grade T-shirt deduction

Brief Update on Past Events:

- ✓ **Five Below Fundraiser** April 5 – 8th earned \$119.40. Thank you to Jenna Wright for planning, and Jessica Emmerth for the idea.

- **Future Events**

Ice Cream Social – Friday, May 19th during the lunch period for all students, 11:30 AM – 1:30PM. We have four volunteers to pass out ice cream to the children during their lunch time.

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- **Fundraising:**

Spirit Night at Culvers - May 22nd, 5PM – 8PM near the outlet mall. We need to have PTO members there the duration of the event to work the wheel for prizes. One hour slots – 5-6pm, 6-7pm and 7-8pm. Will need to send flyer home and remind students to bring their quarters!

Review Bylaws – The bylaws require us to hold an annual meeting to review the bylaws, procedures, responsibilities of officers, etc., to ensure a smooth transition of duties.

Vote on Board Positions for 2023 - 2024 School Year – The duties of the board: Develop the PTO's annual budget, establish and oversee committees to conduct the work of the PTO, establish fundraising programs, approve by majority vote of the Board unbudgeted expenditures of no more than \$100.

President - Preside at meetings, serve as the official representative of the PTO, & retain official records of the PTO.

Vice President - Oversee the committee system of the PTO, assist the President, and chair meetings in the absence of the President.

Recording Secretary - Record and distribute minutes of all PTO meetings, prepare agendas for PTO meetings, hold historical records for the PTO.

Communications Secretary - Manage communications and marketing for the PTO including, but not limited to, PTO newsletters, email and social media, bulletin boards, etc. Maintain a current membership communication list.

Fundraising Chair - Works collaboratively with school to oversee and assist with all fundraising throughout the school year.

2023/2024 PTO Board

Rachel Schleb, PTO President

Katelyn Boggs, PTO Vice President

Devin McFadden, PTO Recording Secretary

Jenna Wright, PTO Communications Secretary

Jamie Watson / assisted by Danielle Folk, Fundraising Chair(s)

Add position of Parent Coordinator: Tracy Aidiniou

All in attendance voted and approved 2023/2024 board members

Big thank you to our 2022/2023 Board: Erica, Jamie, Beth and Karen
We couldn't have had a successful year without you!

PTO Facebook Page <https://www.facebook.com/PineViewElementaryPTO>

Email: PVESPATRIOTSPTO@GMAIL.COM

Next meeting date: Monday June 12th 1:00 pm front office