

**Pine View Elementary School
Parent Teacher Organization (PTO)
Meeting Minutes**

November 14, 2022

Attendees:

- Erica Owen, PTO President
- Beth Byrd, PTO Communications
- Devin McFadden, PTO Recording Secretary
- Karen Paige, PTO Membership
- **Teachers and parents in attendance – THANK YOU !!**

Call to Order

Approve minutes from the last meeting: The October 10, 2022 meeting minutes were reviewed by attendees. Erica Owen motioned for approval of minutes, Beth Byrd approves and Coach Turman seconds.

Meeting minutes can be found on the school website PTO > Board Minutes
Link: https://pves.pasco.k12.fl.us/?page_id=5434

Treasurers report by Erica Owen (Sandy Dinehart not in attendance)

Ending balance as of 11/11: \$2,784.45

Does not include Fall Festival or Chick-Fil-A spirit night funds

Brief updates on Past Events:

All Pro Dads – Wednesday, October 12 breakfast was provided by PTO.

- Approximately 40-50 families in attendance.

Fall Festival Update by Beth Byrd

- Successful – positive feedback for layout of the event (bounce houses in one contained area, and shaded area for games).
- PTO sold approximately 200 wristbands for about \$3,000
- Ticket scales raised about \$3,675 – providing each of the 8 teams around \$460
- Food sales for the office netted approximately \$600
- Will provide a comparison of last year vs. this year in terms of attendance and profit once final numbers are complete.
- Discussion of pricing of wristbands and the possibility of lowering cost next year. The event is a Community event, not our Fundraiser (Run for Funds).
- There are left over prizes that can be used for next years' Festival

Chick-Fil-A Spirit Day (funds raised tbd)

Cookies with Santa Event on Thursday, December 8 from 5:30 – 7:30 PM – date CONFIRMED

- Budget of \$750 on Cookies with Santa approved in prior meeting. Additional budget request of \$250. Dee Dee Foyle approves and Jenna Wright seconds motion.

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Expense	Estimated Cost
Cookies	\$ 286.74
Milk	\$ 131.64
Crafts	\$ 455.00
Cups	\$ 55.00
Piping bags	\$ 30.00
Tickets	\$ 14.00
Estimated Total	\$ 972.38

- **Donation Request:** If you have Christmas lights or inflatables you could donate for one evening, please let us know!
 - Thank you to Sandy for your assistance with making the purchase of the crafts, cups, piping bags and tickets. Do we know the date these items will arrive?
 - Thank you to Becky Barnett for taking care of the cookies and milk order.
 - Thank you to Karen Paige for printing the flyers for distribution in the Wed., Nov. 16 red communication folder.
 - Volunteer Sign Up: <https://www.signupgenius.com/go/10C0E4AA5A722A5FAC52-cookies>
Thank you to all the teachers and staff who have signed up to volunteer. We still have open slots. Please sign up as soon as possible before we email the sign up to the PTO parents and the high school students.
 - All volunteers must be approved: <https://apps.raptortech.com/Apply/MTU4OmVuLVVT>
 - Discussion of decorating the cafeteria and other windows that will be visible during the event. Possibly large trees and have each class/ student decorate an ornament.
 - Also, thank you to Ms. Reed for the music for the event, Ms. Stewart for being Santa's Chief Elf, Ms. Foyle for hosting the bookfair, John for our facility needs, and Ms. Byrd for creating the communications.
 - Final purchase will be frosting for the event – team is looking into Publix and Sam's Club
 - Discussion of allergens – provide nutrition facts for the cookies
 - Photo booth backdrops are needed / team looking into what we have in storage
 - This week we will email the same sign-up link to the PTO parents to request volunteers, and then with the help of Coach Turman (thank you, Coach!) we will share the link with high school students to fill any remaining openings.
 - Thank you to Jenna Wright for decorating the bulletin board outside of the office.
- **Requests:**
 - Staff Lunch on Friday, December 9 – pizza, salad, drinks / Home Alone theme. Amount to be provided to Erica Owen and then sent via email to PTO board for voting.
 - Lexia and Zearn school-wide incentive and month-long challenge, sponsor a whole class reward. Amount to be provided to Erica Owen and then sent via email to PTO board for voting.

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- **Dairy Queen Spirit Night** – Wednesday, December 28 from 4 - 7 PM
 - 10% of all sales
 - Address: 23671 Sr-54 W, Land O' Lakes, FL 33559
 - Thank you to Tiffany Barrios for helping us get this night scheduled!

- **Future Fundraising Ideas:**
 - Culvers again (Lutz or new Land O Lakes location)
 - Moe's
 - ABC Pizza
 - Sweet Frog
 - Doble Gustazo, a Puerto Rican food truck off Hwy 41 (owned by PVES family Ms. Figuero)
 - Target Gift Card Donation

PTO Facebook Page <https://www.facebook.com/PineViewElementaryPTO>

Email: PVESPATRIOTSPTO@GMAIL.COM

Next meeting date: Monday, December 12th at 8:20 AM in the Media Center
This meeting will most likely be CANCELLED – will advise

See you for the January 9th meeting – 8:20 to 8:50 in the Media Center